



## Annual Internal Review

This report covers the time period of 7/1/2018 to 6/30/2019

### Zero Waste Advisory Commission

**The Board/Commission mission statement (per the City Code) is:**

*The commission is empowered to review and analyze the policies and resources relating to material discard management in the city, and to advise the city council on materials management policies and resources. The commission shall provide assistance to the city council to ensure its residents that the City provides both an economical and environmentally safe system of waste reduction, resource recovery and disposal. The commission may provide assistance to the city council to protect the public health and quality of the environment through efficient collection, recycling, composting, and disposal of municipal solid waste.*

- a. **Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

#### July

- a) During the June 13, 2018 Meeting the Commissioners decided to cancel the July 11, 2018 regular meeting in lieu of a June 20, 2018 Special Meeting.

#### August

- a) [Recommendation: 20180808-5A](#): Commissioner Masino proposes a resolution that reinforces the voluntary restriction of single-use plastics. Chair Acuna seconds the proposed resolution on an 8-1 vote with Commissioner Howry as a 'No' vote
- b) [Tire Recycling RCA](#): The Commission approves the RCA on a 9-0 vote.
- c) Council Working Group – Landfill Update
- d) Council Working Group – Progress Report on the Joint Task Force

- e) Discussion of recent Plastic Bag Ban Court Decision
- f) FY 2018-2019 Budget Presentation

### September

- a) During the August 8, 2018 Meeting the Commissioners decided to cancel the September 12, 2018 regular meeting in lieu of a September 6, 2018 Special Meeting. The September 6, 2018 Special Meeting was cancelled due to a lack of quorum.

### October

- a) [Joint Sustainability Committee to appoint a ZWAC representative and an alternate to join the Joint Sustainability Committee.](#) Commissioner Rothrock volunteers for the Joint Sustainability Committee. Chair Acuna moves for approval, Commissioner Gattuso seconds on 9-0-0, unanimous vote. Commissioner White and Bones absent.
- b) [Landfill Gas RCA:](#) Chair Acuna entertains a motion. Commissioner Masino moves for approval, Commissioner White seconds. Vote is 8-1-1. Against vote made by Commissioner Howry; and an Abstention vote made by Commissioner Barona. Commissioner Bones absent.
- c) [Hornsby Bend Bio-Solids RCA:](#) Commissioner White motions that the commission recommends to Council to hold off on moving forward with the contract until the commissioners can receive more information from purchasing by having them attend the meeting to answer these question to gain understanding. Commissioner Blaine seconds. Commissioner Gattuso offers a friendly amendment: wants information as to how the cost of grinding fits in to the contract. Vote: 8-0-2; Abstentions made by Commissioners Barona and Hoffman. Commissioner Bones absent.
- d) [Landfill Matrix RCA:](#) Chair Acuna entertains a motion to reject everything. Commissioner Blaine moves to reject (not approve) all the matrices. Commissioner Howry seconds. Vote: 6-1-2. Commissioners: Howry, Blaine, Rothrock, Gattuso, Masino and White vote in favor of the motion. Commissioner Hoffman votes against the motion. Chair Acuna and Commissioner Barona abstain. Commissioner Orive left the dais at 8:48 pm. Commissioner Bones absent.

### November

- a) [Grit Traps RCA:](#) Chair Acuna entertained a motion for approval. Motion made by Commissioner White. Seconded by Commissioner Hoffman. Vote to approve motion was 6-0; unanimous.

- b) [Youth Education RCA](#): Chair Acuna entertained a motion. Motion made by Commissioner Masino. Seconded by Commissioner White. Vote to approve motion was 6-0; unanimous. Commissioners in favor of the motion: Acuna, Blaine, Gattuso, Masino, Hoffman, White.
- c) Affordability Study Presentation

### **December**

- a) No meeting was scheduled

### **January**

- a) The January 9<sup>th</sup> meeting was cancelled due to a lack of quorum.

### **February**

- a) Vote for URO Committee Members: Commissioner Barona volunteered. Chair Acuna moved for Commissioner Barona to be added to URO Committee. Seconded by Commissioner White. Vote: 6-0.
- b) Affordability Study Recommendations
- c) Curbside Composition Program Analysis Presentation
- d) URO Education Outreach Efforts Presentation

### **March**

- a) No meeting was scheduled

### **April**

- a) Assistant City Manager Chris Shorter Introduction and ARR Director Recruitment Process
- b) [Recommendation: 20190410-004b](#): Chair Acuna entertains a motion. Commissioner White moves for approval. Commissioner Barona seconds. Passed unanimously on an 8-0 vote.
- c) [PC Loan Pilot RCA](#): Chair Acuna entertained a motion. Commissioner Masino moves for approval. Seconded by Commissioner White. Passed unanimously on an 8-0 vote.
- d) Officer Elections: Commissioner Gattuso moves for Chair Acuna to be Chairman of the commission. Seconded by Commissioner Gattuso. Passed unanimously on a 7-0 vote. Commissioner White moves for Commissioner Gattuso to be Vice Chair and Parliamentarian. Seconded by Chair Acuna. Passed unanimously on a 7-0 vote
- e) Vehicle Fleet Technology Upgrade Presentation

**May**

- a) Cancelled due to a lack of quorum

**June**

- a) A Special Meeting was held on June 4, 2019. During the June 4<sup>th</sup> Special Meeting it was voted that the June 12<sup>th</sup> regular meeting be cancelled.
- b) [Clean Harbors RCA](#): Chair Acuna entertained a motion for approval. Commissioner Barona moved for approval. Seconded by Commissioner Gattuso. Passed unanimously, 8-0
- c) [Master Plan RCA](#): Chair Acuna entertains a motion. Commissioner Masino moves for approval. Seconded by Commissioner Barona. Passed unanimously on an 8-0 vote.
- d) URO Committee Update
- e) ZWAC Attendance
- f) Recycling Contracts Comparison Presentation
- g) FY20 Budget Forecast Presentation

**a. Determine if the board's actions throughout the year comply with the mission statement.**

The 2019 actions of the Zero Waste Advisory Commission were in full compliance with the Commission's mission statement.

**b. List the board's goals and objectives for the new calendar year.**

- a) Review and Revision of Austin Resource Recovery Master Plan
- b) Implementation of additional Organic Recycling Routes
- c) Review of Current Universal Recycling Ordinance e.g. Expansion into MF Organic Collection and Recycling Capacity
- d) Continued Review and Analysis of future ARR Contracts such as RFI's, RFP's, RFB's, etc.
- e) Review and Analysis of a future North Austin HHW Facility
- f) Review and Analysis of ARR North Austin Disposal Options
- g) Review of Future Austin Parks Recycling Options